

September 5, 2017

To

The General Manager  
BSE Limited  
P.J.Towers, Dalal Street,  
Mumbai- 400 001

The Manager  
Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza, 5<sup>th</sup> Floor,  
Bandra Kurla Complex,  
Bandra (East), Mumbai-400 051

**Scrip Code: 532907**

**Scrip Code: IL&FSENGG**

**Sub: Notice of Postal Ballot**

**Ref: Regulation 30 read with Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir/Madam,

With reference to the captioned subject, please find enclosed notice of Postal Ballot dated August 28, 2017 along with the Postal Ballot Form sent to the Members of the Company today for seeking their approval with respect to the following Ordinary Resolution:

- (i) Material Related Party Transaction with Infrastructure Leasing and Financial Services Limited, the Promoter of the Company

Kindly note that, Mr Y Ravi Prasada Reddy (CP No. 5360), Practicing Company Secretary, has been appointed by the Board of Directors as the Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner

This is for your information and records

Yours faithfully,

For IL&FS Engineering and Construction Company Limited



Sushil Dudeja  
Company Secretary

Encl. As above

**IL&FS Engineering and Construction Company Limited**

**CIN:** L45201AP1988PLC008624

**Registered Office:** Door No: 8-2-120/113/3/4F, Sanali Info Park,

Cyber Towers, Road No. 2, Banjara Hills, Hyderabad – 500 033

**Phone** – 040 40409333; **Fax** – 040 40409444

**Email** – [cs@ilfsengg.com](mailto:cs@ilfsengg.com); **Website** – [www.ilfsengg.com](http://www.ilfsengg.com)

**NOTICE OF POSTAL BALLOT UNDER SECTION 110  
OF COMPANIES ACT, 2013**

Dear Member(s),

NOTICE is hereby given pursuant to Section 110 and other applicable provisions, if any, of the Companies Act, 2013, (the “Act”), read together with Rule 22 of the Companies (Management and Administration) Rules, 2014 (“Rules”), including any statutory modification or re-enactment thereof for the time being in force, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) and other applicable laws and regulations as amended from time to time that the following resolution is proposed to be passed as an Ordinary Resolution, by way of Postal Ballot and E-voting. The Explanatory Statement pertaining to the Resolution setting out the material facts is annexed hereto along with a Postal Ballot Form (the “Form”) for your consideration and voting. The Board of Directors of the Company (the “Board”) has appointed Mr Y Ravi Prasada Reddy, Practicing Company Secretary (having CP No: 5360), as the Scrutinizer for conducting the postal ballot process in a fair and transparent manner

Please note that in compliance with the provisions of Section 108 of the Act read with Rule 20 of the Rules and Regulation 44 of the Listing Regulations, the Company has engaged the services of Karvy Computershare Private Limited to provide the Members with the facility of E-voting. A Member may opt to cast his/her vote by electronic mode instead of casting the vote through the Postal Ballot form (enclosed herewith)

Members desiring to opt for E-voting facilities arranged by the Company are requested to read the notes to the notice and instructions overleaf the Form. References to Postal Ballot(s) in this notice include votes received electronically

You are requested to carefully read the instructions printed on the Form, record your Assent (for) or Dissent (against) therein by filling necessary details and affixing your signature at the designated place in the Form and return the same in original duly completed in the enclosed self-addressed, postage pre-paid business reply envelope (if

posted in India) so as to reach the Scrutinizer not later than the close of working hours i.e. 5.00 p.m. on Thursday, October 5, 2017

Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Chairman. The result of the Postal Ballot would be announced by Chairman or the person authorised by Chairman of the Company on or before Saturday, October 7, 2017 at the Registered Office of the Company. The aforesaid result shall be intimated to the Stock Exchanges where the shares of the Company are listed and displayed along with the Scrutinizer’s Report on the Company’s website viz; [www.ilfsengg.com](http://www.ilfsengg.com)

**SPECIAL BUSINESS:**

**(1) Material Related Party Transaction with Infrastructure Leasing and Financial Services Limited, the Promoter of the Company :**

To consider and approve the following Resolution as an **Ordinary Resolution:**

“**RESOLVED THAT** in supersession of the resolution proposed to be passed in 28<sup>th</sup> Annual General Meeting pursuant to the provisions of Regulation 23 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), Section 188 and other applicable provisions, if any, of the Companies Act, 2013 and Rules issued thereunder and any other applicable statutory provisions, (including any statutory modifications or reenactment thereof for the time being in force), consent of the Members of the Company be and is hereby accorded for entering into material related party transaction with Infrastructure Leasing and Financial Services Limited (IL&FS), Promoter of the Company for obtaining sponsor support in such form as may be required by Lender(s) (Existing as well as prospective) for an aggregate amount of upto Rs 14,000 million for the purpose of borrowing by the Company by way of Non-Convertible Debentures/ Term Loan/ Derivatives / Working Capital facilities from time to time”

**“RESOLVED FURTHER THAT** the fee as per the following details be paid to IL&FS for obtaining the sponsor support :

- (i) One time administrative fee of Rs 2 million plus applicable taxes
- (ii) Fee of 0.5% p.a plus applicable taxes of the outstanding drawdown amount under the facility

**“RESOLVED FURTHER THAT** the Audit Committee and/ or the Board of Directors be and are hereby severally authorized to settle any question, difficulty or doubt that may arise with regard to giving effect to the above resolution and to do all such acts, deeds, matters and things as may be deemed necessary, proper or expedient to give effect to this resolution and for the matters connected herewith or incidental hereto”

For IL&FS Engineering and  
Construction Company Limited

Sushil Dudeja  
Company Secretary  
(Membership No. A19265)

Place: Hyderabad

Date: August 28, 2017

**NOTES:**

1. The Explanatory Statement to the proposed resolution mentioned above, pursuant to Section 102 of the Companies Act, 2013, setting out material facts is appended herein below
2. The notice of Postal Ballot is being sent to all the Members, whose names appear on the Register of Members / List of Beneficial Owners as received from National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) on Friday, September 1, 2017 (Cut-off Date).The voting rights of Members shall be in proportion to their shares of the paid-up Equity Share capital of the Company as on that date
3. Members who have registered their e-mail IDs for receipt of documents in electronic mode are being sent Notice of Postal Ballot by e-mail and to others are being sent by Registered Post/Courier along with Postal Ballot Form. Members who have

received Postal Ballot Notice by e-mail and who wish to vote through Physical Postal Ballot Form can download Postal Ballot Form from the link [www.ilfsengg.com](http://www.ilfsengg.com) or <https://evoting.karvy.com> or seek duplicate Postal Ballot Form from Karvy Computershare Private Limited, Unit: IL&FS Engineering and Construction Company Limited, Plot No. 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad-500032, fill in the details and send the same to the Scrutinizer

Members are requested to read the instructions printed on the backside of the Postal Ballot Form and return the Form duly completed in the attached self-addressed and postage prepaid envelope so as to reach the Scrutinizer on or before 5.00 p.m., Thursday, October 5, 2017, at the following address:

The Scrutiniser

Karvy Computershare Private Limited

UNIT: IL&FS Engineering and Construction  
Company Limited

Plot No: 31 & 32, Financial District,  
Nanakramguda, Serilingampally Mandal,  
Hyderabad-500032

4. Members who have not registered their e-mail addresses so far are requested to register their email address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically

5. **E-voting procedure:**

- (i) In compliance with provisions of Section 110 of the Companies Act, 2013, Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of the Listing Regulations with Stock Exchanges, your Company is pleased to provide members facility to exercise their right to vote on the resolutions by electronic means through e-Voting Services provided by Karvy Computershare Private Limited
- (ii) Mr Y Ravi Prasada Reddy (CP No. 5360), Practicing Company Secretary, who has consented to act as the Scrutinizer of the Company, has been appointed by the Board of Directors of the Company as the Scrutinizer for conducting the remote e-voting and the voting process in a fair and transparent manner

- (iii) The procedure and instructions for E-voting are as follows:
- i. To use the following URL for e-voting:  
<http://evoting.karvy.com>
  - ii. Members of the Company holding shares either in physical form or in dematerialized form, as on the Cut-off date, may cast their vote electronically
  - iii. Enter the login credentials. Your Folio No/DP ID Client ID will be your user ID
  - iv. After entering the details appropriately, click on LOGIN
  - v. You will reach the Password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. The system will prompt you to change your password and update any contact details like mobile number, email etc on first login. You may also enter the secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential
  - vi. You need to login again with the new credentials
  - vii. On successful login, the system will prompt you to select the EVENT i.e., IL&FS Engineering and Construction Company Limited
  - viii. On the voting page, enter the number of shares as on the cutoff date under FOR/AGAINST or alternately you may enter partially any number in FOR and partially in AGAINST but the total number in FOR/AGAINST taken together should not exceed the total shareholding. You may also choose the option ABSTAIN
  - ix. Members holding multiple folios / demat account shall choose the voting process separately for each folios / demat account
  - x. Cast your vote by selecting an appropriate option and click on SUBMIT. A confirmation box will be displayed. Click OK to confirm else CANCEL to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the resolution
  - xi. Once the vote on the resolution is cast by the shareholder, he/she shall not be allowed to change it subsequently
  - xii. The Portal will be open for voting from 9.00 a.m. on Wednesday, September 6, to 5.00 p.m. on Thursday, October 5, 2017
- In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual for Members available at the download section of <http://evoting.karvy.com> or contact Toll Free No. 18003454001
6. Kindly note that the Members can opt for only one mode of voting i.e. either by Physical Postal Ballot or e-voting. If opting for e-voting, then do not vote by Physical Postal Ballot also and vice versa. However, in case Members cast their vote by both Physical Postal Ballot and e-voting, then voting done through e-voting shall prevail and voting done by physical Postal Ballot will be treated as invalid
  7. Members desiring to exercise vote by Physical Postal Ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the Form duly completed and signed in the enclosed self-addressed business reply envelope to the Scrutinizer so as to reach the Scrutinizer on or before the close of working hours i.e., 5.00 p.m. on Thursday, October 5, 2017. The postage cost will be borne by the Company. However, envelopes containing Postal Ballots, if sent by courier or registered / speed post at the expense of the Members will also be accepted. Assent / Dissent received after 5.00 pm on Thursday, October 5, 2017 would be strictly

treated as if reply from the Members has not been received

8. The voting period ends on the close of working hours (i.e. 5.00 p.m.) on Thursday, October 5, 2017. The e-voting module for voting shall be disabled by Karvy Computershare Private Limited thereafter
9. The Scrutinizer will submit his report to the Chairman of the Company after completion of the scrutiny of the Postal Ballot Forms and the result of Postal Ballot along with the Scrutinizer's Report will be displayed on the Company's website [www.ilfsengg.com](http://www.ilfsengg.com) and also on the website of Karvy Computershare Private Limited i.e. <https://evoting.karvy.com> and shall be communicated to the Stock Exchanges where the Company's shares are listed.
10. In the event, the draft resolution is assented by the requisite majority of Members by means of Postal Ballot, the date of declaration of Postal Ballot result shall be deemed to be the date of passing of the said resolution
11. The Board of Directors has appointed Mr. Sushil Dudeja, Company Secretary and Compliance Officer of the Company as the designated person responsible for the entire Postal Ballot process

**Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (hereinafter referred to as "Act")**

**ITEM NO 1:**

It is proposed to issue secured/ unsecured Non-Convertible Debentures (NCDs) for an amount up to Rs 3,000 million on private placement basis for infusing funds into the Company for ongoing EPC projects of the Company. Further, the Company also borrows money by way of term loan / working capital facilities from Banks from time to time

In this respect, lender(s) may request for sponsor support from Infrastructure Leasing and Financial Services Limited (IL&FS), Promoter of the Company

Accordingly, it is proposed to obtain sponsor support in such form as may be required by Lender(s) (Existing as well as prospective) for an aggregate amount of upto Rs 14,000 million for the purpose of borrowing by the Company by way of Non-Convertible Debentures/

Term Loan/ Derivatives / Working Capital facilities from time to time

As per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), a related party transaction is "a transfer of resources, services or obligations between a company and a related party, regardless of whether a price is charged". In terms of the provisions of Listing Regulations, IL&FS is a related party. Further, in terms of the provisions of Regulation 23 of Listing Regulations, all related party transactions shall require prior approval of the Audit Committee of the Board of Directors of the Company and material related party transactions shall require approval of Members of the Company and the related parties shall abstain from voting

"Material Related Party Transactions" mean a transaction(s) with a related party to be entered individually or taken together with previous transactions during a financial year, exceeds ten percent of the annual consolidated turnover of the Company as per the last audited financial statement of the Company

Since, the aforementioned transaction with IL&FS is a material related party transaction, approval of the Members of the Company is required for resolution set out at Item no. 1

Accordingly, the Board recommends the passing of the Ordinary Resolution as set out in the Item no. 1 of the Notice of Postal Ballot of the Company

None of the Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested in the resolution set out at Item No. 1, except to the extent of their shareholdings

By order of the Board

**For IL&FS Engineering and Construction Company Limited**

Sushil Dudeja  
Company Secretary  
(Membership No. A19265)

Regd. Office:

Door No: 8-2-120/113/3/4F,  
Sanali Info Park, Cyber Towers, Road No 2,  
Banjara Hills, Hyderabad – 500 033  
CIN: L45201AP1988PLC008624

Email: [cs@ilfsengg.com](mailto:cs@ilfsengg.com)

Website: [www.ilfsengg.com](http://www.ilfsengg.com)

Place: Hyderabad

Date: August 28, 2017

**IL&FS ENGINEERING AND CONSTRUCTION COMPANY LIMITED**

CIN: L45201AP1988PLC008624

Registered Office: Door No: 8-2-120/113/3/4F, Sanali Info Park,  
Cyber Towers, Road No. 2, Banjara Hills, Hyderabad – 500 033  
Phone – 040 40409333; Fax – 040 40409444;

Email – cs@ilfsengg.com; Website – www.ilfsengg.com

**POSTAL BALLOT FORM**

S. No. :

Name of the First Named Member (In block letters) :  
Postal Address :

Name(s) of the Joint Member(s), if any :

Registered folio No. / \*Client ID No. :  
(\*Applicable to Investors holding shares in  
dematerialized form)

Class of Shares :

I / We hereby exercise my / our vote in respect of the Ordinary Resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated August 28, 2017 of the Company by sending my / our assent or dissent to the said resolution by placing (✓) mark at the appropriate box below:

Item No.	Description	No. of Shares for which vote cast	I/ We assent to the resolution (FOR)	I/ We dissent to the resolution (AGAINST)
1	Material Related Party Transaction with Infrastructure Leasing and Financial Services Limited, the Promoter of the Company			

Place :  
Date :  
# E-mail address :

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(Signature of the Member(s))

# To be provided by the Members holding equity shares in physical form

Note: Please read the instructions given overleaf and in the Notes to the Postal Ballot Notice dated August 28, 2017 carefully before exercising your vote.

**E-VOTING**

EVEN (E Voting Event Number)	USER ID	PASSWORD

## NOTES/INSTRUCTIONS

### 1. General Information

- a) There will be one Postal Ballot Form/ e-voting for every Client ID No. / Folio No. irrespective of the number of joint holders
- b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through Postal Ballot form shall be considered invalid
- c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy

### 2. Instructions for filing Postal Ballot Form

- i) A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed pre-paid postage Business Reply Envelope. Postage charges will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if deposited in person or sent by courier or registered/ speed post at the expense of the Member will also be accepted
- ii) This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his/ her absence, by the next named Member
- iii) Duly completed Postal Ballot Form should reach the Scrutinizer on or before the close of working hours (i.e. 5.00 p.m.) on Thursday, October 5, 2017. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Member(s) has not been received
- iv) There will be only one Postal Ballot Form for every folio irrespective of the number of joint holder(s)
- v) In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by the relevant Board Resolution/ Authority Letter duly certified/ attested by authorized signatory(ies)
- vi) Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed pre-paid postage Business Reply Envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be liable to acknowledge or act on the same
- vii) A Member need not use all the votes or cast all the votes in the same way. The voting rights of the Members as on the cutoff date under FOR/ AGAINST or alternately may enter partially any number in FOR and partially in AGAINST but the total number in FOR/AGAINST taken together should not exceed the total shareholding. The Member may also choose the option ABSTAIN
- viii) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding

### 3. Process For Members opting for E-Voting

A. In case of Members receiving the Postal Ballot Form by E-mail:

- i. To use the following URL for e-voting:<http://evoting.karvy.com>
- ii. Members of the Company holding shares either in physical form or in dematerialized form, as on the cut off date, may cast their vote electronically
- iii. Enter the login credentials. Your Folio No/DP ID Client ID will be your user ID.
- iv. After entering the details appropriately, click on LOGIN.
- v. You will reach the Password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. The system will prompt you to change your password and update any contact details like mobile, email etc on first login. You may also enter the secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential
- vi. You need to login again with the new credentials
- vii. On successful login, the system will prompt you to select the EVENT i.e., IL&FS Engineering and Construction Company Limited
- viii. On the voting page, enter the number of shares as on the cutoff date under FOR/AGAINST or alternately you may enter partially any number in FOR and partially in AGAINST but the total number in FOR/AGAINST taken together should not exceed the total shareholding. You may also choose the option ABSTAIN
- ix. Members holding multiple folios / demat account shall choose the voting process separately for each folios / demat account
- x. Cast your vote by selecting an appropriate option and click on SUBMIT. A confirmation box will be displayed. Click OK to confirm else CANCEL to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the resolution
- xi. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently
- xii. The Portal will be open for voting from 9.00 a.m. on Wednesday, September 6, 2017 to 5.00 p.m. on Thursday, October 5, 2017  
In case of any queries, you may refer the Frequently Asked Questions (FAQs) for shareholders and e-voting User Manual for shareholders available at the download section of <http://evoting.karvy.com> or contact Toll Free No. 18003454001

B. In case of Members receiving Postal Ballot Form by Post:

- i. User ID and initial password is provided along with the Notice
- ii. Please follow all steps from Sr. No. 3A (i) to (xii) above, to cast your vote

C. If you are already registered with Karvy for e-voting then you can use your existing user ID and password for Login to cast your vote